Welcome to the Standard iSites Migration Website

iSites will be retired in July 2016. Check our dashboard to track progress.

Standard iSites Migration
The Value of iSites

Course iSites are typically recreated each year. Not so with standard iSites.

iSites are important administrative tools, used for:
• Public facing communication
• Administrative functions
• Private collaborations
• And so on – iSites can do everything!

But the iSites platform is built on old technology and is no longer sustainable.
What does this mean for you?

Migrating your iSite is not always a simple process. It might require you to:

• Review and confirm your business requirements
• Find a platform that meets those requirements
• Check that you have access to that platform
• Learn how to use the new platform
• Get buy-in from your stakeholders
• Inventory your site
• Migrate navigation, content, images, video and files
• Launch a new site, with a new domain name

But we are here to help.
Outcomes

These are the outcomes we are working towards:

• Sustainable web platforms that meet key customer needs
• Improved overall user experiences
• Strategic solutions to issues identified during discovery process
• Comprehensive, accurate reporting
• Repository of website data for future
• Informed and satisfied customers
• Retirement of the iSites platform
Process

With over 500 iSites in HUIT and no easy way to identify the owners or their department, we have to be efficient. Our process is:

- Empty sites - Make Inactive
- Affiliation – Match administrators to departments using Midas
- Liaisons – Find someone to help manage the iSites in departments
- Emails – Send to liaisons with list of iSites and status updates
- Survey – Collect metadata for each iSite that will migrate to other platforms
- Support – Partner with you to help with migrations
- Tracking – Update iSite status in Salesforce
Two Phases

The Plan:

• Phase One – FY15
  – Identify all iSites that will NOT migrate and retire them (make them inactive)
• Phase Two – FY16
  – Migrate all remaining iSites to a new platform

The Reality:
  – It’s not that simple…
Web Platforms

Not available to everyone…

- **OpenScholar** – anyone with a Harvard ID
- **Harvard Wikis** – anyone with a Harvard ID
- **Harvard Blog** – academic content only
- **Harvard SharePoint** – for CA, HDS, HSPH, FAS, GSE, GSD, Radcliffe and GSAS
- **Harvard Google Sites** – for FAS, GSAS, DCE, and Summer School
- **Harvard Qualtrics** – anyone with a Harvard ID except HMS, Dental, and HBS
- **Canvas** – informal learning experiences only
Functionality Gaps

Retiring the iSites platform leaves some gaps in our web service delivery, especially around:

- Permissions
- Signup tools
- Granular access
- Video publishing

This process has also raised other issues:

- Accessibility standards
- Confidentiality (Level 3) standards
- Collecting metadata for tracking and reporting
- Redirects and domain naming processes
- Replacing applications
Any Room on your Roadmap?

We are talking to other teams in HUIT about:

- A central permission management system to replace the current iCommons API
- A video solution that will meet the needs of non-course websites
- Accessibility compliance for web platforms to the WCAG 2 AA standard
- Confidentiality (Level 3) compliance for web platforms
- A metadata solution for tracking and reporting supported websites
- An archive solution for those iSites that require retention or preservation
- A redirect and domain naming solution for iSites that have migrated to other platforms
- A signup tool for recurring events
HUIT iSites – Where are we now?

553 HUIT iSites

- Retired (396) [72%]
- Will Retire (38) [7%]
- Migrated (18) [3%]
- Remaining (101) [18%]
Tools - Salesforce for 5,358 iSites records

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### iSites Tracking

**Faculty of Arts and Sciences Information for Faculty**

[Image of a screenshot of the Salesforce interface showing iSites Tracking details for a specific record.]

<table>
<thead>
<tr>
<th>Information</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>iSites Tracking Name</td>
<td>Faculty of Arts and Sciences Information for Faculty</td>
</tr>
<tr>
<td>Site ID</td>
<td>102356</td>
</tr>
<tr>
<td>School Liaison</td>
<td>Ethel Fatise</td>
</tr>
<tr>
<td>Project Phase</td>
<td>Closed - Migrated</td>
</tr>
<tr>
<td>Old URL</td>
<td><a href="http://sites.harvard.edu/cbicb.do?keyword=k1">http://sites.harvard.edu/cbicb.do?keyword=k1</a>...</td>
</tr>
<tr>
<td>Learning-Focused</td>
<td></td>
</tr>
<tr>
<td>Inactive</td>
<td>Yes</td>
</tr>
<tr>
<td>Locked</td>
<td>Yes</td>
</tr>
<tr>
<td>Owner</td>
<td>Sierra-Cedar Admin [Change]</td>
</tr>
<tr>
<td>Start Date</td>
<td>4/16/2015</td>
</tr>
<tr>
<td>End Date</td>
<td>8/24/2015</td>
</tr>
<tr>
<td>Average Monthly Activity</td>
<td>1,115.6</td>
</tr>
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<table>
<thead>
<tr>
<th>Export and Archive Information</th>
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</tr>
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<tbody>
<tr>
<td>Export Required</td>
<td>Yes</td>
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<tr>
<td>Export Provided</td>
<td>Yes</td>
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<tr>
<td>Archive Retention</td>
<td>Yes</td>
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<tr>
<td>Archive Preservation</td>
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</tbody>
</table>

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<table>
<thead>
<tr>
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<th>Value</th>
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</thead>
<tbody>
<tr>
<td>Migration Option</td>
<td>Partnership</td>
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<tr>
<td>Video Publishing Tool</td>
<td>No</td>
</tr>
<tr>
<td>Use Type</td>
<td>Faculty Related</td>
</tr>
<tr>
<td>Custom Domain</td>
<td>Yes</td>
</tr>
<tr>
<td>Custom Redirects</td>
<td>No</td>
</tr>
<tr>
<td>Permissions</td>
<td>World Viewable</td>
</tr>
</tbody>
</table>

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**Primary URL**
http://sites.harvard.edu/cbicb.do

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Tools – Website with live updates from Salesforce

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Latest iSites Statistics

Retired Sites: 3,603
Migrated Sites: 200

Latest News

Standing Committee on Medieval Studies Migrates iSite to OpenScholar
Friday, August 28, 2015

Adams House Migrates to OpenScholar
Thursday, August 27, 2015
This is a survey regarding this site: This site receives an average of users per month.

The information we have about the iSite is selected by default, if you see this is incorrect please change it to the correct value, if you don’t know the answer to a question you may leave it blank.

Can this site be retired? Or does it need to be migrated to a new platform?

- Retire
- Migrate
The good news is...

- HLS has retired or migrated 96% (270/281)
- HKS has retired or migrated 90% (146/162)
- CA has retired or migrated 88% (918/1,042)
- HSPH has retired or migrated 82% (494/604)
- HUIT has retired or migrated 81% (450/553)
- GSD has retired or migrated 81% (174/215)
- HDS has retired or migrated 76% (66/87)
- GSE has retired or migrated 74% (743/999)
- FAS has retired or migrated 67% (801/1,196)
- DCE has retired or migrated 13% (13/104)
But we still have a long way to go…1,246 iSites

We will continue to plan, adjust, communicate, partner, and push until we get there.
Thank You!

Please contact me at kathleen_stuart@harvard.edu or visit our website http://standardisites.harvard.edu for more information. You can see progress reports from other schools at http://standardisites.harvard.edu/dashboard.

If you have an iSite and want help with your next steps:

• Submit a ticket to ithelp@harvard.edu or

• Complete the form on our website http://standardisites.harvard.edu/support-form or

• Contact your IT support team at your school or department or

• Contact me directly